



STATE PROCUREMENT OFFICE
NOTICE & REQUEST FOR SOLE SOURCE

11 SEP 22 P12:00

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Health/Maui District Health Office/Public Health Nursing
Name of Requesting Department

Pursuant to HRS §103D-306, and Subchapter 9, HAR Chapter 3-122, the Department requests sole source approval to purchase the following:

1. Describe the goods, services, or construction to be procured.

Chest x-ray services to include 1) single view: Posterior-Anterior (PA), Left Lateral, Lordotic, or other single view as requested by TB Chest Clinic Physician, and 2) double view chest x-rays, as requested. Copy (CD) of chest x-ray to be made available.

2. Vendor/Contractor Name: Molokai General Hospital

3. Amount of Request:

\$ 10,875

4. Term of contract (shall not exceed 12 months), if applicable:

5. Prior Sole Source Ref No.:

From:

9/22/2011
9/1/2011

To:

9/21/2012
8/30/2012

OR 10/31/11

6. Features: Describe in detail the unique features, characteristics, or capabilities of the goods, services or construction.
Digital transfer of x-rays to Oahu TB Program.

7. Essential features: Describe in detail how the unique features, characteristics, or capabilities of the goods, services, or construction are essential for the department to accomplish its work.

Digital transfer of x-rays to Oahu TB Program enhance timely action and service in ruling out active TB and minimize the cost associated with physical retrieval and mailing of x-rays to Maui and the delay in ruling out active TB.

8. Describe the efforts and results in determining that this is the only vendor/contractor who can provide the goods, services or construction.

PHN Supervisor has spoken to other providers on the island of Molokai who have confirmed that Molokai General Hospital is the only provider of such service on the island and have been for years. The community is too small to have a secondary source to provide basic radiology services so all providers work with the one on island as they have been for years.

9. Alternate source. Describe the other possible sources for the goods, services, or construction that were investigated but did not meet the department's needs.
Molokai Community Health Center was explored, but does not have radiology services. All health providers on island, private and group, refer to Molokai General Hospital for radiology services.

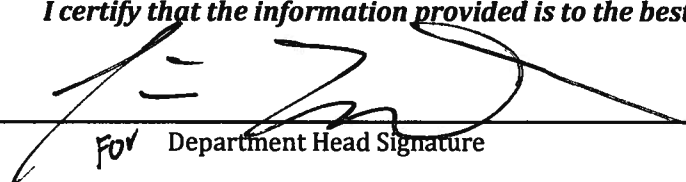
10. Identify the primary individual(s) who is knowledgeable about this request, who will conduct and manage this process, and has 1) appropriate written delegated procurement authority; and 2) completed mandatory training.
(Type over "example" and delete cells not used.)

Name of Department Personnel	Division/Agency	Phone Number	e-mail address
Brian Takahashi	MDHO	984-8208	brian.takahashi@doh.hawaii.gov
Lizabeth "Gigi" Olsten	MDHO/PHN	984-8260	lizbeth.olsten@doh.hawaii.gov

Department shall ensure adherence to applicable administrative and statutory requirements, including HAR Chapter 3-122, Subchapter 15, Cost or Price Data if required.

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.

I certify that the information provided is to the best of my knowledge, true and correct.


For Department Head Signature

SEP 22 2011

Date

For Chief Procurement Officer Use Only

11. Date Notice Posted:

9/23/11

Submit written objection to this notice to issue a sole source contract within seven calendar days or as otherwise allowed from date notice posted to:

Chief Procurement Officer
State of Hawaii
P.O. Box 119
Honolulu, HI 96810-0119

12. Chief Procurement Officer (CPO) Comments:

Approval is for the period 09/22/11 to 9/21/12 and is based on the department's representation that Molokai General Hospital is the only facility on Molokai capable of providing chest x-ray services. This approval is for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System.

As a reminder, individual(s) participating in procurement activities are required to be in compliance with Procurement Delegation No. 2010-01 and Amendment 1, and Procurement Circular No. 2010-05, *Statewide Procurement Training*, as appropriate. The SPO-036 on file with SPO does not give Lizbeth Olsen written delegated authority for sole source. Mr. Brian Takahashi will be responsible for this request.

☒ Approved

☐ Disapproved

☐ No Action Required


Chief Procurement Officer Signature

11/3/2011
Date